



Data Subject Right Request Form

BANGKOK INSURANCE PUBLIC COMPANY LIMITED

According to Personal Data Protection Act B.E. 2562, a data subject is entitled to the right on its own personal data as specified by law, in which under a care of BANGKOK INSURANCE PUBLIC COMPANY LIMITED (hereinafter referred to as “Company”), as a Personal Data Controller.

The information required in this application is essential for processing the applicant's request. Therefore, please kindly complete all parts of this application and submit by hand to the head office/branch office, the company email and call-center.

1. Details of the Applicant

Name-Surname .....  
Address .....  
.....  
Contact number .....  
Email .....

2. Status of the Applicant

- ☐ The applicant is a data subject.
- ☐ The applicant acts on behalf of the data subject (please provide details of the data subject).
- ☐ obtained authorization from the data subject.
- ☐ being a guardian (in case the data subject is a minor)
- ☐ Being a curator or guardian (in case the data subject is an incompetent person or a quasi-incompetent person)

Name-Surname of the data subject .....

Reason for acting on behalf of the data subject .....

.....

3. Documents for verification of identity of the applicant

- ☐ Copies of identification card or;
- ☐ Copies of passport of the applicant;
- ☐ Copies of a government-issued identification card (please specify) .....

.....

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In case of authorization

- ☐ The Power of Attorney;  
☐ Copies of identification card or;  
☐ Copies of passport of the data subject;  
☐ Copies of a government-issued identification card (please specify) .....  
.....

**4. Rights of data subject to be exercised:**

- ☐ Right to withdraw consent (where the company has obtained your consent for processing)  
☐ Right to access to and obtain copy of the personal data  
☐ Right to transfer the personal data  
☐ Right to object to the collection, use, or disclosure of personal data  
☐ Right to erase, destruction, or anonymization of the personal data.  
☐ Right to restrict the processing of the personal data.  
☐ Right to request the correction, updating, and completion of personal data

The personal data that needs to be processed .....  
.....

Details and grounds for the request .....  
.....  
.....

**5. Disclaimer**

The company may need to deny or to suspend your requests to comply with applicable laws, in case of the following events:

- (1) The applicant fails to indicate either the data subject or the authorized to submit the request.
- (2) The request is unreasonable, such as in cases where the applicant has no right to request the deletion of personal data, or if the company does not possess such personal data.
- (3) The retention of personal data is for the purpose of exercising freedom of expression, or is in accordance with the objectives of creating historical documents or archives for public benefit, or related to research or statistics which have appropriate protective measures to protect the rights and freedoms of the data owner, or is necessary for the performance of duties in carrying out missions for the public benefit of the company, or the exercise of state authority assigned to the company, or is the collection of sensitive data that is necessary in performing legal duties to achieve objectives in

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preventive medicine, occupational medicine, public health benefits according to Section 26(5)(a) and (b) of the Personal Data Protection Act B.E. 2562.

- (4) The retention of personal data is for the establishment of legal claims, compliance with or exercise of legal claims, or the defense against legal claims, or for normal legal compliance. You will not be charged for processing your request.

However, if it is clearly apparent that your request is unreasonable or excessive, the company may charge reasonable fees for processing your rights. When the company has finished considering the reasons for your request, the company will notify you of the result and proceed with related actions within 30 days from the date of receiving the request. In case the company needs to refuse your request to exercise your rights, the company will inform you of the reasons for the refusal via electronic mail.

## 6. Acknowledgement

By submitting this request form, I have read and understood this form thoroughly. I confirm that the information provided in this form is true and accurate. By exercising of data subject rights through this request, I understands well that verification of authority, identity, and residence is essential for considering the requested rights. If I intentionally provide fraudulent information, they may be subject to legal prosecution, and the company may request additional information from me for such verification. This is to ensure that the process of granting access, making copies, or disclosing the acquisition of data can proceed correctly and completely.

In WITNESS WHEREOF, the applicant has duly signed.

Signature ..... the applicant  
( ..... )  
Date .....

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